

**Teaching and Research Plan for the Cycles of the
Research Doctorate in Economics at LUISS Guido Carli
XXIX Cycle**

This teaching and research plan for the cycles of the Research Doctorate in Economics at LUISS Guido Carli is to be considered as supplementing LUISS Guido Carli general rules governing research doctorates. For matters not addressed in this document, reference is to be made to the rules in force governing research doctorates.

Commencement of Study Cycles and Duration

The beginning of the Research Doctorate coincides with the start of the academic year, the 16th of September 2013. The cycle lasts 36 months. The plan that follows refers to the three academic years that make up the study programme, each one lasting 12 months. The first academic year corresponds to the first 12 months of the study cycle, the second to the subsequent 12 months and the third to the remaining 12 months.

Doctoral Courses and Research Work

First Year

Students must follow all courses offered by the Master of Science in Economics (MOSEC) in LUISS Guido Carli corresponding to a total workload of 60 credits. In order to move on to the second academic year, students must pass all exams with an average higher than 24/30, expressing the grades in thirtieths.

Second Year

Students must submit a study plan that includes compulsorily all the advanced courses offered by LUISS Guido Carli and choosing among those offered by the Einaudi Institute of Economics and Finance (EIEF), with which an agreement exists. The study plan must be consistent with a particular research field within the economic sciences field and envisage a workload of at least 60 credits (about 10 courses worth 6 credits each).

Students must submit the study plan to the Doctoral Coordinator within two months from the beginning of the relevant academic year in order to obtain approval thereof.

Students must attend all of the courses set out in the approved study plan and must sit all of the exams in the manner prescribed by the chosen courses. In order to move on to the second academic year, students must pass a number of exams corresponding to 60

credits with an average higher than 24/30, expressing the grades in thirtieths.

Moreover, again for the purpose of moving on to the second academic year, by the end of the second academic year students must submit research work judged to be satisfactory by the Doctorate Academic Board.

By the end of the second academic year, students must inform the Doctoral Coordinator of their chosen thesis supervisor, selected among the members of the Doctorate Academic Board, ratified by the Academic Board.

Third Year

Students must submit the study plan to the Doctoral Coordinator within two months from the beginning of the academic year, corresponding to a total of 60 credits of didactic and research workload, including the drafting of the Doctoral thesis and the participation in the Department's or EIEF's seminars, or the participation in "reading groups". Each of these activities is worth 6 credits. Students must present their thesis work in at least two LUISS Guido Carli internal seminars: the first by the end of January of the third academic year, the second by the end of June of that same academic year.

Exceptions and exemptions

The Academic Board, based on the evaluation of the CVs of the students admitted to the PhD, may exempt them from the study plan described in the chapter "**Doctoral Courses and Research Work**" with a motivated decision and only within a month from the beginning of the first academic year. In what follows these students are identified as "exempted students". No other exceptions to the rules specified in the chapter "**Doctoral Courses and Research Work**" are envisaged if not in cases where a co-tutorship with a foreign university, previously approved by the Academic Board, is envisaged.

Study plan for "exempted students"

The "exempted students" must follow in their first academic year the obligations envisaged in the sub-chapter "Second Year" of the chapter "**Doctoral Courses and Research Work**". In their second academic year they must submit the study plan to the Doctoral Coordinator within two months from the beginning of the academic year, corresponding to a total of 60 credits of didactic and

research workload, including the drafting of the Doctoral thesis and the participation in the Department's or EIEF's seminars, or the participation in "reading groups". In their third academic year they must follow the obligations envisaged in the sub-chapter "Third Year" of the chapter "**Doctoral Courses and Research Work**".

Registration of exams

The exams scheduled in the study plan are duly registered as exams of the Doctoral Programme under the name of the corresponding courses. Grades are expressed in thirtieths, including the maximum grade of 30 cum laude. The following conversion table is used for grades awarded in letters.

Grades in thirtieths	Grades in letters
30 e lode	A+
30	A
29	A-
28	B+
27	B
26	B-
25	C+
24	C
23	C-
22	D+
21	D
20	D-
19	F
18	F

Any exam that does not envision a final assessment expressed in thirtieths or in letters is recorded as "sat" provided that the corresponding course has been regularly attended.

Rights and Obligations of Doctoral Students

In accordance with the recommendations of the PhD program, admission to the PhD involves a full-time commitment. PhD Students are required to attend the doctoral courses and activities and to carry out studies and research within the University continuously, in accordance with the procedures established by the Academic Board.

Doctoral students may be suspended or expelled from the Research Doctorate Programme further to a unanimous decision of the Academic Board stating the reasons therefor.

Prior to the approval of the academic board, PhD candidates can tutor students at undergraduate and graduate level; this activity is considered part of the training project, without leading to any increase in scholarships; they can teach too up to a maximum of 40 hours per academic year. The limit is revoked after the conclusion of the third year.

The Academic Board may authorise stays abroad for research periods. Any such periods may occur solely after July 1st of the first academic year. For the "exempted students", the authorisation may be granted starting July 1st of the first academic year. Doctoral students wishing to spend time abroad for a research period must submit the application to the Doctoral Office at least two months before the beginning of the scheduled period abroad. Doctoral students authorized to spend time abroad for research purposes must, nevertheless, submit the study plans by the deadlines envisaged by their academic year.

The Academic Board authorises the reimbursement of expenses, only if suitably documented, incurred by doctoral students for the participation to seminars and/or conferences in the case in which the PhD student presents his thesis work as a speaker. The Academic Board authorises the reimbursement of expenses incurred by doctoral students for the participation to summer schools. For the purposes of obtaining authorisation for the reimbursement, the request must reach the Doctoral Office at least two months before the event in question. This request needs to be approved by the Coordinator before the beginning of the event in question.

Awarding of the Doctorate

The PhD degree is obtained at the end of the PhD program and it is awarded after the research thesis has been discussed and judged as a valid contribution to the advancement of knowledge or methodologies in the relevant field of study.

The student must deliver a soft copy of the final version of the PhD thesis together with an abstract (max 1.500 characters) all in the English language.

The thesis must consist of at least two chapters, each one capable of publication as an academic article, in accordance with the definition given by ANVUR (National Agency for the Evaluation of

Universities and Research Institutes) for the economic sciences field, and a short introduction. The student must attach to the thesis a report of the activities carried out during the PhD program and publications, if any.

The thesis is examined by at least two highly qualified professors, even belonging to foreign institutions, different from those individuals who have contributed to issue the PhD degree, hereinafter called 'examiners'. The examiners express a written analytical judgement on the thesis, which will be integral part of the final memorandum, and propose either its admission to public discussion or its postponement for a period of time of maximum six months, if they believe that significant integrations or corrections are necessary. After this period, the thesis is, in any case, admitted to public discussion, along with a new written opinion from the examiners, in light of the corrections or integrations, which will be integral part of the final memorandum.

The public discussion is held, even individually for each candidate, between January and September following the end of the relevant three academic years.

The public discussion takes place in front of a commission, composed of at least three professors or experts (excluding the two examiners and the members of the Academic Board), established and appointed by decree of the Rector of LUISS Guido Carli, having heard the Academic Board. The members of the commission affiliated or belonging to foreign universities or institutions may participate to the discussion via teleconference or other suitable instrument. In any case, two members of the commission must be physically present and serve as President and Secretary. At the end of the discussion, the thesis, with a motivated written and unanimous judgement, is either approved or rejected. The commission may, with unanimous vote, confer the lode in presence of particular scientific significance.

The commissions for the awarding of PhDs in co-tutorship will be defined by the specific conventions and will follow the laws in force in the countries where the PhDs are earned.

According to art. 19 of the 2010 law no. 240, the title of Research Doctor is abbreviated by "" and is issued by the Rector of the University.

Within thirty days after the discussion and approval of the thesis, the University files a copy of the final version of the thesis, in electronic format, in the University's open access

institutional repository, which stores the work and allows public access thereto. The University will arrange for the thesis to be filed with the national libraries in Rome and Florence as required by law.

Prior to the authorization of the Academic Board, some parts of the thesis related to the use of data covered by industrial secret, may be made unavailable, according to the regulation in force.

XXIX cycle
Deadlines and seminars

First Academic Year

September 16, 2013: Academic year begins.

December 15, 2013: Study plan due.

September 2013 - June 2014: Courses and Exams.

September 1, 2014: First-year paper due.

September 1, 2014: Submit name of Thesis Supervisor among the PhD Faculty to PhD coordinator.

Second Academic Year

December 15, 2014: Study Plan due.

February - April, 2015: Schedule a seminar on research progresses.

Third Academic Year

December 15, 2015: Study Plan due.

October - December, 2015: Schedule a seminar on research progresses.

April - June, 2016: Schedule a seminar on research progresses.

PhD Thesis

November 30, 2016: Submit thesis to two external examiners.

January 30, 2017: First judgement on thesis from external examiners.

March - June, 2017: Thesis defense in case of positive judgement.

June 30, 2017: Second thesis submission in case integrations are requested by examiners.

September 1, 2017: Second judgement on thesis from external examiners in case integrations are requested.

September - December 2017: Thesis defense in case integrations are requested.