

**Teaching and Research Plan for the Cycles of the
Research Doctorate in Economics at LUISS Guido Carli
XXX Cycle**

This teaching and research plan for the cycles of the Research Doctorate in Economics at LUISS Guido Carli is to be considered as supplementing LUISS Guido Carli general rules governing research doctorates. For matters not addressed in this document, reference is to be made to the rules in force governing research doctorates.

Commencement of Study Cycles and Duration

The beginning of the Research Doctorate coincides with the start of the academic year, the 15th of September 2014. The cycle lasts 36 months. The plan that follows refers to the three academic years that make up the study programme, each one lasting 12 months. The first academic year corresponds to the first 12 months of the study cycle, the second to the subsequent 12 months and the third to the remaining 12 months.

Doctoral Courses and Research Work

First Year

Students must submit a study plan that includes compulsorily all the advanced courses offered by LUISS Guido Carli and choosing among those offered by the Einaudi Institute of Economics and Finance (EIEF), with which an agreement exists. The study plan must be consistent with a particular research field within the economic sciences field and envisage a workload of at least 60 credits (about 10 courses worth 6 credits each).

Students must submit the study plan to the Doctoral Coordinator by the 15th of December of the relevant academic year in order to obtain approval thereof.

Students must attend all of the courses set out in the approved study plan and must sit all of the exams in the manner prescribed by the chosen courses. In order to move on to the second academic year, students must pass a number of exams corresponding to 60 credits with an average higher than 24/30, expressing the grades in thirtieths.

Moreover, again for the purpose of moving on to the second academic year, by September 1st 2015 students must submit research work judged to be satisfactory by the Doctorate Academic Board.

By the same date (September 1st 2015), students must inform the Doctoral Coordinator of their chosen thesis supervisor, selected among the members of the Doctorate Academic Board, ratified by the Academic Board.

Second Year

Students must submit the study plan to the Doctoral Coordinator by December the 15th of the academic year, corresponding to a total of 60 credits of didactic and research workload, including the drafting of the Doctoral thesis, which is worth 48 credits, and the participation in the Department's or EIEF's seminars, or the participation in "reading groups". Each of these activities is worth 6 credits. Students must present their thesis work in at least one of the LUISS Guido Carli internal seminars between February and April of the relevant academic year.

Third Year

Students must submit the study plan to the Doctoral Coordinator by December the 15th of the academic year, corresponding to a total of 60 credits of didactic and research workload, including the drafting of the Doctoral thesis and the participation in the Department's or EIEF's seminars, or the participation in "reading groups". Each of these activities is worth 6 credits. Students must present their thesis work in at least two LUISS Guido Carli internal seminars: the first between October and December of the academic year, the second between April and June of that same academic year.

Registration of exams

The exams scheduled in the study plan are duly registered as exams of the Doctoral Programme under the name of the corresponding courses. Grades are expressed in thirtieths, including the maximum grade of 30 cum laude. The following conversion table is used for grades awarded in letters.

Grades in thirtieths	Grades in letters
30 e lode	A+
30	A
29	A-

28	B+
27	B
26	B-
25	C+
24	C
23	C-
22	D+
21	D
20	D-
19	F
18	F

Any exam that does not envision a final assessment expressed in thirtieths or in letters is recorded as "sat" provided that the corresponding course has been regularly attended.

Rights and Obligations of Doctoral Students

In accordance with the recommendations of the PhD program, admission to the PhD involves a full-time commitment. PhD Students are required to attend the doctoral courses and activities and to carry out studies and research within the University continuously, in accordance with the procedures established by the Academic Board.

Doctoral students may be suspended or expelled from the Research Doctorate Programme further to a unanimous decision of the Academic Board stating the reasons therefor.

Prior to the approval of the academic board, PhD candidates can tutor students at undergraduate and graduate level; this activity is considered part of the training project, without leading to any increase in scholarships; they can teach too up to a maximum of 40 hours per academic year. The limit is revoked after the conclusion of the third year.

The Academic Board may authorise stays abroad for research periods. Any such periods may occur solely after July 1st of the first academic year. Doctoral students wishing to spend time abroad for a research period must submit the application to the Doctoral Office at least two months before the beginning of the scheduled period abroad. Doctoral students authorized to spend time abroad for research purposes must, nevertheless, submit the study plans by the deadlines envisaged by their academic year.

In case the doctoral student is authorised by the Academic Board for research periods abroad, the amount of the scholarship is increased by 50% maximum, for a period no longer than 18 months. An amount equal to 50% of a scholarship may be used also by those who do not actually hold a scholarship.

Starting from the second academic year, all doctoral students, scholarship holders or not, are entitled to receive a budget for research activity in Italy or abroad depending on the course, for a minimum of 10% of the scholarship amount.

The Academic Board authorises the reimbursement of expenses, only if suitably documented, incurred by doctoral students for research activity, within the limit of the budget. For the purposes of obtaining authorisation for the reimbursement, the request must reach the Doctoral Office.

Awarding of the Doctorate

The PhD degree is obtained at the end of the PhD program and it is awarded after the research thesis has been discussed and judged as a valid contribution to the advancement of knowledge or methodologies in the relevant field of study.

The student must deliver a soft copy of the final version of the PhD thesis together with an abstract (max 1.500 characters) all in the English language.

The thesis must consist of at least two chapters, each one capable of publication as an academic article, in accordance with the definition given by ANVUR (National Agency for the Evaluation of Universities and Research Institutes) for the economic sciences field, and a short introduction. The student must attach to the thesis a report of the activities carried out during the PhD program and publications, if any.

The thesis is examined by at least two highly qualified professors, even belonging to foreign institutions, different from those individuals who have contributed to issue the PhD degree, hereinafter called 'examiners'. The examiners express a written analytical judgement on the thesis, which will be integral part of the final memorandum, and propose either its admission to public discussion or its postponement for a period of time of maximum six months, if they believe that significant integrations or corrections are necessary. After this period, the thesis is, in any case, admitted to public discussion, along with a new written

opinion from the examiners, in light of the corrections or integrations, which will be integral part of the final memorandum.

The public discussion is held, even individually for each candidate, between January and September following the end of the relevant three academic years.

The public discussion takes place in front of a commission, composed of at least three professors or experts (excluding the two examiners and the members of the Academic Board), established and appointed by decree of the Rector of LUISS Guido Carli, having heard the Academic Board. The members of the commission affiliated or belonging to foreign universities or institutions may participate to the discussion via teleconference or other suitable instrument. In any case, two members of the commission must be physically present and serve as President and Secretary. At the end of the discussion, the thesis, with a motivated written and unanimous judgement, is either approved or rejected. The commission may, with unanimous vote, confer the lode in presence of particular scientific significance.

The commissions for the awarding of PhDs in co-tutorship will be defined by the specific conventions and will follow the laws in force in the countries where the PhDs are earned.

According to art. 19 of the 2010 law no. 240, the title of Research Doctor is abbreviated by "Ph.D." and is issued by the Rector of the University.

Within thirty days after the discussion and approval of the thesis, the University files a copy of the final version of the thesis, in electronic format, in the University's open access institutional repository, which stores the work and allows public access thereto. The University will arrange for the thesis to be filed with the national libraries in Rome and Florence as required by law.

Prior to the authorization of the Academic Board, some parts of the thesis related to the use of data covered by industrial secret, may be made unavailable, according to the regulation in force.

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Deadlines and seminars

First Academic Year

September 14, 2014: Academic year begins.

December 15, 2014: Study plan due.

September 2014 - June 2015: Courses and exams.

September 1, 2015: First-year paper due.

September 1, 2015: Submit name of Thesis Supervisor among the PhD Faculty to PhD coordinator.

Second Academic Year

December 15, 2015: Study Plan due.

February - April, 2016: Schedule a seminar on research progresses.

Third Academic Year

December 15, 2016: Study Plan due.

October - December, 2016: Schedule a seminar on research progresses.

April - June, 2017: Schedule a seminar on research progresses.

PhD Thesis

November 30, 2017: Submit thesis to two external examiners.

January 30, 2018: First judgement on thesis from external examiners.

March - June, 2018: Thesis defense in case of positive judgement.

June 30, 2018: Second thesis submission in case integrations are requested by examiners.

September 1, 2018: Second judgement on thesis from external examiners in case integrations are requested.

September - December, 2018: Thesis defense in case integrations are requested.